

# S F Johnson Consulting



## Estimating Fact Sheet

Each estimate is represented on an editable Excel spreadsheet.

All take -offs (measurements) are taken digitally using Planswift Professional. We guarantee all take-offs with 100% accuracy.

We scale all plans for accuracy.

All labor material cost, labor rates and man-hour rates are taken from Craftsman's Estimator. This is an active software that provides local pricing of all standard construction materials, labor rates and man-hour rates for all 50 states.

Each project zip code is used to determine the material costs, labor rates and man-hour rates.

Man-hour rates are set by industry standards and should never be altered on your form.

Our estimate is a **recommendation only** based on what was presented in the plans based on your request.

We do not add mark ups on materials.

We do not add tax.

The "overhead" and "profit" section of the form will have 10/10 and should be adjusted to fit your situation.

We will provide the labor rate indicated for your trade and location. We provide the base rate along with the typical employer's burden (percentage and dollar amount). This can be adjusted to reflect your situation.

There is a 48-hour grace period for any minor change.

There are additional costs for addendum and all changes requested after the 48-hour period.

We only keep plans 48 hours if we are not working on them.

All plans we receive by you and we work on will be retained for 12 months.

Copies of all estimates produced on your behalf are held on file digitally for 12 months.

All charges are nonrefundable.

**This information has been provided to give you a better understanding on our estimating process. Please direct all questions to Stacey F. Johnson by email at [estimates@sfjohnsonconsulting.com](mailto:estimates@sfjohnsonconsulting.com). Rev.1116**